

Undergraduate Curriculum Council
October 12, 2018
Library 6th Floor Conference Room 603

Voting Members Present: Jason Stewart (proxy for Kim Pittcock), James Eric Sims, Wayne Wilkinson, Jason Stewart, Warren Johnson (proxy for Shelley Gipson), Warren Johnson, Michael Bowman, Evi Taylor, David Gilmore

Non-Voting Members Present: Jesse Blankenship, Nikesha Nesbitt, Summer DeProw, Star Holloway, Karen Wheeler

Members Absent: Rebecca Oliver, SGA Member

Non-Members Present: Mary Elizabeth Spence, Katerina Hill, Mary Jackson Pitts

Meeting called to order at 2:02 pm.

1. Some members did not see the September 7 meeting minutes, therefore the vote to approve was postponed until they could be resent by email.
2. Course Proposals
 - a. Subcommittee 1 – Lead by Warren Johnson
 - i. 2018U_BU11_LON8_Marketing-Analytics-Certificate-REVISION1
2018U_BU12_LON3_Marketing-Analytics-Minor-REVISION1
 1. BU11 and BU12 considered together.
 2. Council discussed the differences between a minor and a certificate. Certificates are a stand-alone award that are sometimes tied to or en route to a major. A minor is always tied to a major. Warren Johnson expressed a concern with a certificate that is identical to a minor. Katarina Hill, speaking for COB, pointed out that some degree plans require a minor and won't accept a certificate to fulfill that requirement. Mary Jackson Pitts, speaking for Dept. of Media, noted that they were changing their curriculum to no longer require a minor and would encourage a certificate. Council would like more information and rationale for having a minor identical to a certificate.
 3. Warren Johnson noted that a course on BU11 has 6 hidden prerequisite hours.
 4. Motion to table: Warren Johnson. Second: Wayne Wilkinson.
Tabled
 - ii. 2018U_BU13_BC_Marketing-Sales-Leadership-Change
 1. Warren Johnson pointed out that they added "Leadership" to the Sales emphasis, which would require an LON1 to change the

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name. References to the name change were removed from the proposal and will be submitted by the department at a later date.

2. Motion to approve with revision: Warren Johnson. Second: Wayne Wilkinson. Pass. Approved as 2018U_BU13_BC_Marketing-Sales-Change-REVISION1
 - iii. 2018U_BU14_BC_MKTG-4313-Prescriptive-Analytics
 1. Pulled from consideration by department. No vote required.
 - iv. 2018U_BU15_BC_Sales-Leadership-Minor-Change
 1. Motion to approve: Warren Johnson. Second: Jason Stewart. Pass
 - v. 2018U_ECS01_BC_ENGR-1402-Concepts-of-Engineering
2018U_ECS02_BC_ENGR-1412-Software-Applications
 1. ECS01 and ECS02 were withdrawn from consideration by Jason Stewart pending further discussion. No vote required at this time.
 - vi. 2018U_NHP16_LON1_BSRS-AAS-to-BS-Bridge-Program
 1. Motion to approve: Warren Johnson. Second: Wayne Wilkinson. Pass
 - vii. 2018U_SM06_CR_BIO-4611-Radiation-Safety
 1. Motion to approve: Warren Johnson. Second: David Gilmore. Pass
 - viii. 2018U_SM07_NC_MATH-4413-Partial-Differential-Equations
 1. Motion to approve: Warren Johnson. Second: Jason Stewart. Pass
- b. Subcommittee 2 – Lead by Jason Stewart
- i. Mary Jackson Pitts offered the council a summary of the changes made by the Department of Media through LAC52-69. The department's assessment data lead them to make needed changes to allow their curriculum to be more nimble to adapt to the quickly changing industry. They are also merging two emphases, AV and Narrative Media, to create a new emphasis area, Corporate Media. The original emphases will be deleted.
 - ii. 2018U_LAC52_NC_MDIA-1011

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2018U_LAC53_NC_MDIA-2023

2018U_LAC54_NC_MDIA-2033

2018U_LAC55_NC_MDIA-2123

1. LAC52-55 considered together.
2. Motion to approve: Jason Stewart. Second: Warren Johnson.
Pass

iii. 2018U_LAC56_NC_MDIA-2223-REVISION1

1. Motion to approve: Jason Stewart. Second: Warren Johnson.
Pass

iv. 2018U_LAC57_NC_MDIA-3011-REVISION1

1. Motion to approve: Jason Stewart. Second: Warren Johnson.
Pass

v. 2018U_LAC58_NC_MDIA-3123

2018U_LAC59_NC_MDIA-3223

2018U_LAC60_NC_MDIA-3233

1. LAC58-60 considered together.
2. Motion to approve: Jason Stewart. Second: Warren Johnson.
Pass

vi. 2018U_LAC61_NC_MDIA-3323-REVISION1

1. Council discussed the need for the course to have a prerequisite. The wording of the course justification implies that it would need a prereq; the justification should have a convincing rationale for an upper level course. Together with Mary Jackson Pitts, the rationale was revised to justify the course level with no prereq.
2. Motion to approve: Jason Stewart. Second: Warren Johnson.
Pass

vii. 2018U_LAC62_NC_MDIA-3413

1. Motion to approve: Jason Stewart. Second: Warren Johnson.
Pass

viii. 2018U_LAC63_NC_MDIA-3443-REVISION1

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1. Council had similar concerns as with LAC61. Course level justification was revised.
 2. Motion to approve: Jason Stewart. Second: Warren Johnson.
Pass
- ix. 2018U_LAC64_NC_MDIA-4473
- 2018U_LAC65_NC_MDIA-4812
- 2018U_LAC66_LON5_BSCMP-Audio-Visual-Emphasis-Delete
- 2018U_LAC67_LON5_BSCMP-Narrative-Media-Emphasis-Delete
- 2018U_LAC68_LON3_BSCMP-Corporate-Media-Emphasis
- 2018U_LAC69_BC_BS-Creative-Media-changes
1. LAC64-69 considered together.
 2. Motion to approve: Jason Stewart. Second: Warren Johnson.
Pass
- c. Subcommittee 3 – Lead by David Gilmore
- i. 2018U_LAC44_CR_ART-1073
 1. Motion to approve: David Gilmore. Second: Warren Johnson.
Pass
 - ii. 2018U_LAC45_CR_GRFX-4503
 1. David Gilmore noted that the course description is greater than 40 words, which is indicated on the form as the maximum number of words for a description. Council discussed whether the cap was still relevant or necessary, and whether the description should be adjusted to meet the limit. The council decided not to make changes to the description without the proposal's contact person being present.
 2. Motion to table: David Gilmore. Second: Jason Stewart. Tabled
 - iii. 2018U_LAC46_BC_GRFX-changes-REVISION1
 1. Motion to approve: David Gilmore. Second: Warren Johnson.
Pass
 - iv. 2018U_LAC47_BC_AD-3033

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1. Council discussed that there was missing punctuation in the course description, making the intent of the prereqs for AD 3033 unclear. Representation by the proposal's contact person was not available during the meeting, so the council will need clarification before approving the proposal.
2. Motion to table: David Gilmore. Second: Jason Stewart. Tabled

v. 2018U_LAC48_CR_AD-3333

1. Motion to approve: David Gilmore. Second: Warren Johnson.
Pass

vi. 2018U_LAC49_NC_COMS-4503-REVISION1

1. Motion to approve: David Gilmore. Second: Michael Bowman.
Pass

vii. 2018U_LAC50_BC_PR-prerequisite-changes

1. Council noted the same prerequisite ambiguity in PR 3013 as was noted in LAC45.
2. Motion to table: David Gilmore. Second: Wayne Wilkinson.
Tabled

viii. 2018U_LAC51_BC_PRAD-prerequisite-changes

1. Motion to approve: David Gilmore. Second: Warren Johnson.
Pass

3. Member Items - None

Jason Stewart made a motion to adjourn. David Gilmore seconded motion. Meeting adjourned at 3:29 pm.

Subcommittee Memberships

Subcommittees		
Subcommittee1	Subcommittee2	Subcommittee3
Michael Bowman Shelley Gipson Warren Johnson Rebecca Oliver	Kim Pittcock Jason Stewart Wayne Wilkinson Nikesha Nesbitt	David Gilmore Evi Taylor Eric Sims Star Holloway

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Can review:		
AET, BU, EBS, ECS, NHP, SM, US	BU, LAC, MS, NHP, SM	AET, EBS, LAC, MS, US